

Notice

Ref. No. LCIT/BSP/2024/078

Date- 02.07.2023

It is hereby notified that a **Placement and Career Guidance Cell** has been constituted at Lakhmi Chand Institute of Technology, Bilaspur (C.G.) for the academic session 2023 -24. The committee has been formed to academic affairs.

The members of the committee are as follows:

S.No.	Member Name	Designation
1	Mr.Amit Pandey	TPO
2	Ms. Rupali	HR
3	Mr. Ashutosh Jaiswal	Assistant Professor
4	Ms. Tripti Majumdar	Assistant Professor
5	Mrs. Namrata Singh	Assistant Professor

A college Placement and Career Guidance Cell facilitates student career development by organizing recruitment drives, training programs, and internships. It builds industry connections, provides resume-building and interview preparation support, and offers career counseling. The cell ensures students are job-ready, guiding them toward suitable career opportunities and higher education prospects. The committee shall function as per the rules and regulations of Lakhmi Chand Institute of Technology, Bilaspur and report its activities to the Principal.

All concerned are requested to extend their cooperation to the committee for the smooth execution of its duties.

For any queries, please contact **Dr. G. K. Singh, Principal LCIT Bilaspur (C.G.)**



LCIT

Approved by AICTE, New Delhi
Affiliated to CSVTU Bilal (C.G.)

LAKHMI CHAND INSTITUTE OF TECHNOLOGY

(Under the Aegis of Shree Shree Vidya Sager ji Maharaj Education Trust)
Campus : Near High Court, Raipur Road, Bilaspur, Chhattisgarh - 495220

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An ISO 9001:2015 Institution

Signature

Dr. G. K.Singh

Principal

LCIT Bilaspur (C,G.)

Copy to:

1. Secretary, LCIT
2. Principal, LCIT
3. Vice Principal, LCIT
4. All Deans & Heads

Minutes of Meeting (Placement and Career Guidance Cell)

On dated 21.09.2023 at 03:00 pm a meeting of Placement and Career Guidance Cell were held at LCIT to discuss matter related to Placement and Career Guidance.

Agenda:

1. To identify the prospective companies and inviting them to conduct placement drives in the campus.
2. To plan pre-placement activities and allocation of the same to the committee members.
3. Preparation of annual placement report.

Resolution:

Agenda-1:

The Committee members and Placement officers in consultation with the Principal identified the list the companies to be invited for the campus placements for the academic year 2021-2022.

Agenda-2:

The Placement Officer apprised members the pre-placement activities planned are Placement orientation seminar to all the final year students by the month end of June. Display of Placement Drive schedule, Company Profile, Job Criteria, Charts related to career options, career orientations on the notice board.

Agenda-3:

Preparing annual placement report. Committee member prepared an annual placement report along with the list of students placed through the campus drive and report checked by convenor.



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Attendees:

1. Mr.Amit Pandey
2. Ms. Rupali
3. Mr. Ashutosh Jaiswal
4. Ms. Tripti Majumdar
5. Mrs. Namrata Singh

Minutes of Meeting (Placement and Career Guidance Cell)

On dated 12.03.2024 at 03:00 pm a meeting of Placement and Career Guidance Cell were held at LCIT to discuss matter related to Placement and Career Guidance.

Agenda:

1. Discussion on activities and events regarding students placement to be organized in the current session.
2. Reading of action taken report of last year.
3. To arrange on campus placement drives to different batches of student of our college.

Resolution:

Agenda-1:

Accordingly getting details about upcoming campus drive and other events at different place.

Agenda-2:

Committee members should understand action taken for students placement.

Agenda-3:

To Discuss on arrangement for the campus drive to different batches of our college .The member of the placement committee is trying to make the placement drive for different batches of student of our college.

Attendees:

1. Mr.Amit Pandey
2. Ms. Rupali
3. Mr. Ashutosh Jaiswal
4. Ms. Tripti Majumdar
5. Mrs. Namrata Singh